

NO : CBSE/2430421/SL-00067-2526/2025-26

Dated: 10/07/2024

**The Manager,
MOUNT LITERA ZEE SCHOOL
NORTH KOLKATA, BARRACKPORE, MATHARANGI, NILGUNJ
ROAD, NAVARANDA, SURYAPUR, KOL-121, WEST BENGAL
WEST BENGAL, NORTH 24-PARGANA, 700121
(M: 033-24166926)**

SUBJECT: -FRESH AFFILIATION UP TO SECONDARY LEVEL-regarding .

Ref : Application No.: - SL-00067-2526 Dated:24/05/2024

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Affiliation Up to Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	2430421
School No	16282
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Fresh Affiliation
Period of affiliation	01.04.2025 to 31.03.2030
Year and Month From which admission can be taken in Class-IX	1 April,2025
Year and Month in which first batch of Class-X will appear in board examinations	1 April,2027

Sl. No.	The school is directed to ensure that :
1	The number of sections of Bal-Vatika shall be restricted to 3 (One section each in Bal Vatika I, II & III respectively) and total number of section of the school shall be restricted to 13 from class I to X. The optimum number of the students shall be restricted to 40 in each section. Further, increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq ft dimension.
2	Temporary ramps are installed, no ramp on entrance of the school building and for access of upper floor is seen. School shall construct the ramp with proper incline with handrails on both sides or install the lift for access of upper floors as per guidelines of the Board and norms of RPwD Act 2016 within 03 months and submit compliance.
3	No demarcation is done on the ground for the volleyball court. The ground is hazy uneven and underdeveloped. The Sports ground, tracks and the court are not developed properly, facility and infrastructure for minimum indoor and outdoor games are to be developed as per SoP within 03 months and submit compliance.
4	Few kits are placed in a classroom on the tables adjoining to the wall in the math lab as makeshift arrangement. Lab is understocked and adequate seating and activity tables are not available in the math lab to accommodate 40 students at a time. School shall

	establish the lab in the light of SoP issued by the Board within 03 months and submit compliance.
5	Composite Science Lab does not have the appropriate workstations and some big activity tables are arranged as makeshift arrangement. Adequate seating arrangement such as lab stools are not provided to accommodate the 40 students at a time in the lab and fixtures such as sink with running water and the piped gas are not installed. Safety features such as fire extinguisher and exhaust fans are required to be installed in the lab. Apparatus are placed on the slabs in adjacent to the wall which is not appropriate to conduct the practical. School shall develop the proper workstation and upgrade the lab in the light of SoP issued by the Board within 03 months and submit compliance.
6	Computer lab is undersized and understocked, only 35 computers noticed in the lab. The lab does not have the proper seating arrangement also. Plastic chairs are provided in the Computer lab in place of computer chairs. AC in the lab is not installed and other facilities such as LMS, Webcam, interactive Board, projector and speakers are also not available in the lab. School shall upgrade the lab in the light of SoP issued by the Board within 03 months and submit compliance.
7	Library appears undersized. Adequate seating arrangement and furniture to accommodate 50 students at a time is not available. ICT infrastructure is not available in the library as mentioned in SoP. Separate reading area for staff is not developed by the school. Space for project and activity is not available in the library. School upgrade the library in the light of SoP issued by the Board within 03 months and submit the compliance.
8	A grab bar is installed in a very narrow toilet and not other CWSN toilets is available. Thus, the school is required to construct the CWSN toilet on each floor separately for Boys and Girls with handrails on both side of toilet seat (fixed and movable) and proper permanent signage (on the cubicle indicating the floor number) as per norms of RPwD Act and board's guidelines within 03 months and submit compliance.
9	The school shall ensure the mandatory training of its teachers with CoE, CBSE, Bubneshwar within 03 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE.

All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)